BRIGHTON COLLEGE
VIETNAM

Upper Prep (Years 4–6) Class Teacher – Job Description

SAFEGUARDING RESPONSIBILITIES

Brighton College is committed to safeguarding and promoting the welfare of our pupils and expects all employees to share this commitment. All applicants should read the College's Safeguarding and Child Protection Policy, which is available on our website, and are required to declare any information as requested on the application form. Applicants must be willing to undergo child protection screening, such as the International Child Protection Certificate (ICPC) if they are UK based/UK national or a police certificate from every country that they have worked in outside the UK, as well as written/verbal reference checks from previous employers and qualification verification checks.

About the role

Are you an enthusiastic, creative and ambitious teacher who loves bringing learning to life? Do you enjoy working as part of a team, sharing ideas and finding new ways to inspire children?

Brighton College Vietnam is entering an exciting new chapter as we move into our fifth year. Our Upper Prep (Years 4–6) is an important part of our growing school, and we are looking for an exceptional class teacher who is excited by the opportunity to contribute ideas, embrace innovation and help take our provision to the next level.

We are looking for someone who combines excellent classroom practice with curiosity, energy and a genuine passion for developing young people. You will create a classroom where pupils feel known, supported and challenged; where learning is purposeful, engaging and ambitious; and where every child is encouraged to become the very best version of themselves.

This is an opportunity to join a forward-thinking team, contribute to the continued development of our curriculum and wider provision, and make a meaningful difference to the future of Brighton College Vietnam.

Reports to: Head of Upper Prep

Key responsibility

Teaching and Learning

- Plan and deliver inspiring, engaging and ambitious lessons that challenge and motivate all pupils.
- Take responsibility for the quality of teaching and learning, progress and personal development of pupils in your class.

- Teach across the curriculum, with the exception of subjects delivered by specialist teachers, in line with College policies and curriculum expectations.
- Use creative approaches, purposeful questioning and a range of teaching strategies to bring learning to life.
- Provide effective differentiation, scaffolding and support so that all pupils can make excellent progress.
- Foster curiosity, independence, confidence and a genuine love of learning.
- Assess, monitor, record and report on pupils' progress and attainment, using assessment information to inform planning and next steps.
- Use standardised assessments, where appropriate, to build a clear picture of pupil progress.
- Uphold high expectations of behaviour, manners, presentation and personal responsibility.

Collaboration and Teamwork

- Be an active, positive and generous member of the Upper Prep team, contributing ideas, sharing expertise and learning from colleagues.
- Work collaboratively with year-group colleagues, Learning and Teaching Assistants, curriculum leaders and the wider Prep Leadership Team.
- Contribute to the development and evaluation of curriculum provision, teaching approaches and year-group practice.
- Build strong cross-curricular links and seek opportunities for collaborative learning across year groups and departments.
- Be open to new ideas, willing to try different approaches and confident in sharing suggestions that could improve the pupil experience.
- Support and contribute to a positive, professional team culture built on trust, kindness, ambition and shared responsibility.

Pupil Development and Community

- Build positive, supportive relationships with pupils and families, ensuring that parents are valued partners in their children's education.
- Communicate effectively with parents and carers about pupils' progress, achievements and development.
- Celebrate pupils' successes and contributions through displays, events and opportunities to share learning.
- Support smooth transitions into the College and between year groups and phases.
- Contribute to the continued development of induction programmes for pupils joining the Upper Prep.
- Support the wider life of the College through events, performances, trips, clubs and co-curricular activities.

Wider College Responsibilities

- Contribute to the marketing and admissions life of the College, including Open Mornings and prospective parent events.
- Attend parent consultations and prepare written reports in line with College expectations.
- Take an active role in delivering after-school clubs and co-curricular activities.
- Promote the values, ethos and reputation of Brighton College Vietnam through your daily work and interactions with the wider community.
- Carry out other reasonable duties in support of the College's development and the needs of its pupils.

Person Specification

Experience and Qualifications

- A Bachelor's degree in Primary Education with QTS Qualified Teacher Status (QTS) or an equivalent recognised teaching qualification.
- A strong track record of successful primary teaching, ideally within Years 4–6.
- A secure understanding of the English National Curriculum and the needs of pupils in the Upper Prep age range.
- Experience of using assessment effectively to inform teaching and improve pupil outcomes.
- Experience of working collaboratively with colleagues and contributing to curriculum development.

Personal Qualities and Professional Skills

We are looking for someone who is:

- **Passionate about teaching:** brings energy, enthusiasm and a genuine love of working with children.
- **Innovative and curious:** enjoys exploring new ideas, taking creative approaches and continually finding ways to improve learning.
- **A collaborative team player:** actively contributes to the success of others, shares ideas and builds positive, productive relationships.
- **Ambitious for every pupil:** sets high expectations and believes in the potential of all children to achieve and flourish.
- **Adaptable and resilient:** responds positively to change and thrives in a dynamic, developing school environment.
- **Reflective and open-minded:** welcomes feedback, embraces professional learning and is keen to develop their own practice.

- **An excellent communicator:** builds strong relationships with pupils, colleagues and families from a range of cultural and linguistic backgrounds.
- **Positive and good-humoured:** brings warmth, perspective and a can-do attitude to College life.

Why Join Brighton College Vietnam?

As we move into our fifth year, we have an exciting opportunity to build on strong foundations and shape what comes next. We are looking for teachers who do more than deliver excellent lessons: we want people who bring ideas, challenge convention thoughtfully, collaborate generously and are excited by the possibilities of a growing school.

You will be joining a supportive and ambitious community where professional expertise is valued, new ideas are welcomed and every colleague has an opportunity to make a difference.

Above all, we are looking for someone who is passionate about education, committed to exceptional provision and excited to help shape the next chapter of Brighton College Vietnam.